



BUILDING SERVICES

ELECTRIC SERVICE APPLICATION

385 Kimbark Street, Longmont, CO 80501
T 303-651-8332 F 303-651-8930
building.inspection@longmontcolorado.gov

Permit #: B _____

Project Information

• Job Address _____ Unit # _____ Lot# _____ Bldg# _____

Contact Information

- Owner: _____ Phone #: _____ Email: _____
- Owner Address: _____
- General Contractor: _____ License #: _____ Email: _____
- Electrical Contractor: _____ License #: _____ Email: _____
- Contact Name: _____ Phone #: _____ Email: _____

Job Description:

Electrical Service: No Change Upgrade New Construction Power Final Connect Interconnection for alt power source

Electric Facilities Description

Existing

Proposed

Voltage:	1-phase: 120/240 or 120/208 3-phase: 120/240 or 120/208 or 277/480	1-phase: 120/240 or 120/208 3-phase: 120/208 or 277/480
Amps_for service upgrade:	From:	To:

Type of Service: OH UG OH UG

Main disconnect rating: _____ # of service lateral conductors and size: _____

Meter Relocation: Yes No

Valuation:	Total Permit Fee:
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I hereby acknowledge that I have read this application and filled out the information required. I state that all of the information required is correct. I agree to build this structure according to the Ordinances of the City of Longmont, Colorado.

Qualified Individual: _____
(Print) (Signature) (Date)

PLEASE READ THE CHECKLIST ON THE BACK OF THIS APPLICATION

At least 72 hours before you intend to dig, you must call the Utility Notification Center at 811. If your phone cannot reach the 811 service, you may also call the UNC at (800) 922-1987.

RESIDENTIAL ELECTRICAL PERMIT CHECKLIST

- Contact information; please provide full contact information including phone numbers for the property owner and contractor when applicable.
- Electrical Service upgrades; if the customer is upgrading their electrical service the applicant must show the existing panel rating as well as the proposed panel rating.
- Overhead to underground conversion; if the customer is planning to convert their overhead service to underground they must first contact an LPC Field Engineer at 303-651-8386 to confirm this is possible.
- Electric meter relocations; meter relocations of any type should be listed on the permit application. **ONLY** LCP staff shall remove/install electric meters, **NO EXCEPTIONS.**
- Disconnects and reconnects; an electrical disconnect and reconnect shall be performed by LPC staff only, **NO EXCEPTIONS.** Disconnects and reconnects made by contractors or homeowners are subject to meter tampering fines and possible criminal prosecution.

**It is imperative the information above is added at the time of application submittal. Incorrect or incomplete permit applications will be placed on hold or rejected until requested information is received.

COMMERCIAL ELECTRICAL PERMIT CHECKLIST

- Contact information; please provide full contact information including phone numbers for the property owner and contractor when applicable.
- Provide correct addressing; the customer/contractor shall submit correct addressing and unit numbers with all permit submittals. This is required for all existing and new meters affected by the permit request.
- One line diagram; a complete one line diagram showing existing and proposed main panel amperage, voltage, and associated meters with correct addressing and unit numbers is required.
- Disconnects and reconnects; an electrical disconnect and reconnect shall be performed by LPC staff only, **NO EXCEPTIONS.** Disconnects and reconnects made by contractors or homeowners are subject to meter tampering fines and possible criminal prosecution.

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