

**Longmont Housing and Human Services Advisory Board
Minutes of February 13, 2019 Meeting**

- Members Present: Daniel Brewington, Jake Marsing, Graham Steers, David Spencer, Camilo Pineda, Brian Coppom, Madelyn Woodley and Sarah Holt
- Members Absent: Ann Baldwin and Council Liaison Polly Christensen
- Staff Present: Karen Roney, Kathy Fedler, and Eliberto Mendoza
- Guests Present: Glenda Robinson
- Agenda Item 1: *Call to Order:* LHHSAB Chair Brian Coppom called the meeting to order at 7:02 p.m.
- Agenda Item 2: *Public invited to be heard:* No public present.
- Agenda Item 3: *Approve minutes from the January 10, 2019 meeting:* Dan Brewington called for a motion to approve the minutes; Dave Spencer seconded the motion. Passed unanimously.
- Agenda Item 4: *Historical Overview of CDBG, HOME and Affordable Housing Funding:* Brian gave some opening remarks about his interest in helping level set the advisory board's understanding of sources and uses of federal and local housing funds that the advisory board recommends for housing projects. Kathy Fedler then went into more detail about permitted uses of these different funds.
- Agenda Item 5: *Request for Change to Terms for Rehab Loan Repayment:* Kathy Fedler reviewed the request from a recipient to change the terms of her repayment loan to a deferred loan. She cannot meet the payment requirements due to health issues, and is delinquent on her payments. Her income has gone down. With a deferred loan, her loan would still be repaid, it just would be when she sells or refinances her home. Jake Marsing moved and Camilo Pineda seconded the motion to change the terms of the loan repayment to a deferred loan. The motion was unanimously approved.
- Agenda Item 6: *Human Services Needs Assessment Process:* Karen Roney reviewed the process we used in 2016 to gather info about human service needs. We discussed potential areas to focus on for the 2019 assessment: access hard to reach and hidden populations (children/families living in vehicles, doubling up); immigrants; update homeless data; update the data that we collected in 2016 to determine access issues; assessment of Homeless Solutions for Boulder County (HSBC) system in Longmont; what is making people leave Longmont? Tap into some of the groups/action committees and trusted service partners that work with different target populations for input. Do we need to complete another assessment just like the other one, or do something a little different? More focus on outcomes? Report back to the community about what was accomplished since the last survey? Consider offering incentives for participation. Consider innovative and contemporary approaches to conducting the assessment. It was recommended that we, once again, form a subcommittee of the advisory board to work with staff and consultants on this assessment.

- Agenda Item 7: *Review and Approve 2019 HHSAB Work Plan:* We did a brief review of the revised work plan, and further explored activities that would make the advisory board's work more engaging.
- Agenda Item 8: *Other Business:* Madelyn requested that we jazz up our webpage and include photos and bios. Karen and Eliberto will talk with city staff to see what is possible to do and report back at the March meeting. Marketing our advisory board work in the community.
- Agenda Item 9: *Adjournment:* There being no other business to conduct, Jake Marsing moved and David Spencer seconded the motion to adjourn the meeting at 9:00 p.m. The motion passed unanimously.