

# BOARD OF ENVIRONMENTAL AFFAIRS MINUTES

April 17, 2019

Service Center Conference Room  
1100 S. Sherman Street  
Longmont, CO 80501

---

The April 17, 2019 meeting of the Longmont Board of Environmental Affairs was called to order by Vice Chair Violeta Manoukian at 3:36 pm at the Service Center Water Conference Room.

## 1. ROLL CALL

Board Members Present at roll call: Violeta Manoukian, Amy Schmidt, Jim Metcalf, Wendy Jones, and Kate Collardson. Kay Vollmayer arrived at 3:47 pm.

Board Members Excused: Kai Abelkis

City Staff Members Present: Lisa Knoblauch, Annie Noble, Francie Jaffe, Maureen Wallace, Erin Fosdick, and Heather McIntyre

Public in Attendance: None

## 2. DETERMINATION OF A QUORUM

There was a quorum present with five board members in attendance.

## 3. APPROVAL OF MINUTES – March 20, 2019

**Board member Schmidt moved to approve the March 20, 2019 minutes; Board member Jones seconded the motion. The motion passed 5-0.**

## 4. PUBLIC INVITED TO BE HEARD

There was no public in attendance.

## 5. AGENDA REVISIONS AND SUBMISSION OF DOCUMENTS

Recording Secretary Heather McIntyre submitted draft Council Communication and Ordinance change documents for the Board to discuss later in the meeting regarding their request that City Council change the Board's name.

## 6. GENERAL BUSINESS

### A. Main Street Corridor Update

Staff member Erin Fosdick presented the Board with an update on the Main Street Corridor Plan, which included a project overview handout for all members. The Plan focuses on the future of the Main Street Corridor, emphasizing consideration of land use and growth, transportation and safety, culture and history, and market needs to identify possible improvements along the corridor.

Board member Kay Vollmayer arrived at 3:47 pm.

Four main “character areas” of the 5-mile corridor have been identified within the Plan to help in planning for revitalization and development along Main Street from Highway 66 on the north side to Plateau Road on the south side. Further discussion, with questions, answers, and comments from the Board were made throughout the presentation.

More information about the Plan is available on the Main Street Corridor webpage ([bit.ly/MainStreetCorridor](http://bit.ly/MainStreetCorridor)) or through the City’s new Engage Longmont webpage (<https://engage.longmontcolorado.gov/>).

## 7. OTHER BUSINESS

Board member Manoukian stated that she met with Staff member Knoblauch about her Participatory Monitoring and Evaluation (PME) presentation, which had originally been scheduled as part of the Board’s 2019 Work Plan to happen this month. In their discussion, they decided it would be better to include this presentation in the future after the Just Transition Plan and the SOLL (Sustainable Opportunities, Lifestyles, & Leadership) program have been more established, making the PME approach more applicable to the City’s Sustainability Program.

### A. Update on Council Communication for Changing the Name of the Board of Environmental Affairs

Staff member Lisa Knoblauch stated that Council member Polly Christensen made a motion on behalf of the Board of Environmental Affairs at the April 16, 2019 City Council meeting to change its name to the Sustainability Advisory Board. The motion passed with instruction for Staff to come back with an ordinance change proposal for Council to approve. A draft communication from Staff and a draft ordinance from the City Attorney’s Office were submitted to the Board for review and input.

**A motion was made by Board Member Jones to formally recommend that City Council amend the ordinance to change the Board’s name to the Sustainability Advisory Board. The motion was seconded by Board Member Schmidt; the motion passed 6-0.**

**8. ITEMS FROM STAFF**

Staff member Knoblauch presented several upcoming volunteer opportunities with the Board and received responses of those who were able to help at the various events. A list of these and other volunteer opportunities will be emailed to Board members soon.

**9. ITEMS FROM BOARD**

There were no other items from Board members.

**10. ADJOURN**

**Board member Collardson moved to adjourn the meeting; Board member Metcalf seconded the motion. The motion passed 6-0.**

The meeting was adjourned at 4:54 pm.

The next regular meeting of the Longmont Board of Environmental Affairs is scheduled to be held on Wednesday, May 15, 2019, at 3:30 pm at the Service Center, 1100 South Sherman Street, Longmont, Colorado 80501.

\_\_\_\_\_  
**Violeta Manoukian, Vice Chairperson**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Heather McIntyre, Recording Secretary**

\_\_\_\_\_  
**Date**