

**Longmont Housing and Human Services Advisory Board
Minutes of May 16, 2019 Meeting**

- Members Present: Ann Baldwin, Jake Marsing, Graham Steers, David Spencer, Brian Coppom, Polly Christensen – Council Liaison
- Members Absent: Dan Brewington, Sarah Holt, Camilo Pineda, Madelyn Woodley
- Staff Present: Karen Roney, Eliberto Mendoza and Tracy Defrancesco
- Guests Present: None.
- Agenda Item 1: *Call to Order:* LHHSAB Chair Brian Coppom called the meeting to order at 7:00 p.m.
- Agenda Item 2: *Public invited to be heard:* No public present.
- Agenda Item 3: *Approve minutes from the April 11, 2019 meeting:* David Spencer called for a motion to approve the minutes; Ann Baldwin seconded the motion. Passed unanimously.
- Agenda Item 4: *Topic: Consider and approve changes to the City’s Housing Rehab Program policies.* Tracy Defrancesco, Housing Specialist for the City, presented the proposed changes. Tracy clarified that 51 mobile homes have been repaired since 2015 through this program. To increase from \$5,000 - \$10,000. Reason needed: roof repairs, alone, cost approx. \$5,000, which leaves little money for other repairs that may be needed. Repairs often needed on older mobile homes, in addition to roof replacements, include replacing windows with double pane windows and replacing failing pipes. It’s a one-time grant. Jake moved and Graham Steers seconded the motion to increase the maximum grant award to \$10,000. The motion passed unanimously.
- Agenda Item 5: *Topic: Review 2020 human service agency funding application.* Eliberto Mendoza reviewed changes in the 2020 application.
- Application period is June 6 – August 1, 2019.
- Staff will be providing a more detailed application overview with the advisory board to help them prepare for the 2020 application review process.
- Agenda Item 6: *Topic: Preliminary discussion about 2020 human service agency funding formulas.* Eliberto Mendoza discussed the advisory board’s 2019 approach to allocating funding and reviewed some proposed changes to consider for the 2020 process. The topic was intended to begin the conversation about the 2020 approach; the advisory board will continue this review at its next board meeting.
- Agenda Item 7: *Topic: Training Session – 2020 Logic Model.* The session was facilitated by Emily Wolf with Boulder County Community Services. Emily reviewed program evaluation approaches and the logic model for the 2020 common grant application to help familiarize the advisory board with what they will be reviewing, and to provide some tips about how to review these sections in the application. She reviewed examples of strong and weak evaluation schemes and logic models.

Staff announced that the Funders' Collaborative (cities of Boulder and Longmont, and Boulder County) will be hosting a logic model training session for applicant agencies. The purpose of this training is to help applicants complete and submit a quality logic model as part of their 2020 application. The advisory board is invited to attend one of the sessions, which will be held on June 18 from 8:00 a.m. to noon at the St. Vrain Hub in Longmont or on June 27 from 8:30 – noon in Boulder. Staff will send out the email invitation with that contains more information.

Agenda Item 8: *Topic: Announcements.* Staff discussed direction from City Council at its May 14 meeting regarding increasing human service agency funding, based on the input it received from the HHSAB. Although this wasn't the advisory board's preferred option, the direction from Council was to consider the incremental increase approach over a three-year period beginning with a 2.5% allocation in 2020 and increasing it to 3% by 2022. The Council also wanted the advisory board to fund the local vouchers for adults experiencing homelessness from this first year's increase in funding. Some advisory board members expressed concern that allocating the first year's increase toward housing vouchers would delay a substantive increase for safety net service funding for yet another year.

Staff mentioned that the RFP for a consultant to prepare the 5-year Consolidated Plan required by HUD, and that now also incorporates a human services assessment, has just been released. The assessment should be complete by the end of 2019 and will inform the City's 2021 human service funding process. Staff will continue to provide updates on this effort and inform advisory members about opportunities to participate in this process.

Agenda Item 9: *Adjournment:* There being no other business to conduct, David Spencer moved and Graham Steers seconded a motion to adjourn the meeting. The meeting adjourned by consent at 8:56 p.m.