

SUSTAINABILITY ADVISORY BOARD AGENDA

(Formerly the Board of Environmental Affairs)

Wednesday, August 21, 2019

Service Center
1100 South Sherman Street
Longmont, CO 80501

3:30 p.m. – Water Conference Room

MEETING CALLED TO ORDER

1. ROLL CALL

2. DETERMINATION OF A QUORUM

3. APPROVAL OF MINUTES OF LAST MEETINGS

A. July 17, 2019 – Sustainability Advisory Board Regular Meeting

4. PUBLIC INVITED TO BE HEARD

5. AGENDA REVISIONS AND SUBMISSION OF DOCUMENTS

6. GENERAL BUSINESS

A. Water Conservation Program Update – Francie Jaffe

7. OTHER BUSINESS

8. ITEMS FROM STAFF

9. ITEMS FROM BOARD

10. ITEMS FROM COUNCIL

11. ADJOURN

If you need special assistance to participate in a Sustainability Advisory Board meeting, please contact Heather McIntyre at (303) 651-8817 in advance of the meeting to make arrangements.

SUSTAINABILITY ADVISORY BOARD MINUTES

July 17, 2019

**Service Center Conference Room
1100 S. Sherman Street
Longmont, CO 80501**

The July 17, 2019 meeting of the Longmont Sustainability Advisory Board was called to order by Chair Pro-Tem Kay Vollmayer at 3:30 pm at the Service Center Water Conference Room.

1. ROLL CALL

Board Members Present at roll call: Kay Vollmayer, Cody Flagg, and Jim Metcalf. Kate Collardson arrived at 3:32 pm.

Board Members Excused: Violeta Manoukian and Mary Lin

Board Members Unexcused: Kai Abelkis

City Staff Members Present: Annie Noble, Lisa Knoblauch, Francie Jaffe, Berenice Garcia Tellez, Judah Gaioni, Chris Huffer, Josh Tarin Terrazas, and Heather McIntyre

Council Liaison Present: Polly Christensen

Public in Attendance: Craig Williams

2. DETERMINATION OF A QUORUM

There was a quorum present with four board members in attendance.

3. APPROVAL OF MINUTES – June 19, 2019

Board member Vollmayer moved to approve the June 19, 2019 minutes; Board member Metcalf seconded the motion. The motion passed 4-0.

4. PUBLIC INVITED TO BE HEARD

Cody Flagg introduced himself as a new Board member appointed by the City Council. Other staff members in attendance for the Design Standards and Construction Specifications presentation introduced themselves as well.

5. AGENDA REVISIONS AND SUBMISSION OF DOCUMENTS

None.

6. GENERAL BUSINESS**A. Design Standards and Construction Specifications Presentation**

Staff member Chris Huffer, Public Works & Natural Resources Engineering Administrator, provided information to the Board on updates being made to the City's design standards and construction specifications for new developments. Original standards and specifications were adopted in 1993 and revised in 2007. Since then changes have been made to state and national standards and regulations and the City has adopted *Envision Longmont*, a multimodal, comprehensive strategic plan for the future, thus requiring this update. This update aligns with the City's Sustainability Plan and current construction standards and practices. Changes affect transportation, storm drainage, wastewater collection, water distribution, landscaping and irrigation, standards required by Longmont Power and Communications, and other general requirements.

As Staff works to complete these updates, detailed information and a place for public comment can be found on the City's website at the following link:

<https://www.longmontcolorado.gov/departments/departments-n-z/planning-and-development-services/development-services/development-and-design-standards/2019-design-standards-update>.

7. OTHER BUSINESS

None.

8. ITEMS FROM STAFF

None.

9. ITEMS FROM BOARD

None.

10. ITEMS FROM COUNCIL LIAISON

Councilmember Christensen encouraged Board members to research the Main Street Corridor Development on the City's Engage Longmont website, giving specific focus to the "Building S.T.E.A.M." information. This is available at the following link:

<https://engage.longmontcolorado.gov/building-steam>.

10. ADJOURN

The meeting was adjourned by Chair Pro-Tem Vollmayer at 4:45 pm.

The next regular meeting of the Longmont Sustainability Advisory Board is scheduled to be held on Wednesday, August 21, 2019, at 3:30 pm at the Service Center, 1100 South Sherman Street, Longmont, Colorado 80501.

Kay Vollmayer, Chair Pro-Tem

Date

Heather McIntyre, Recording Secretary

Date

Heather McIntyre

From: Heather McIntyre
Sent: Thursday, July 18, 2019 9:51 AM
To: Heather McIntyre
Cc: Lisa Knoblauch; Annie Noble; Francie Jaffe; Berenice Garcia-Tellez
Subject: RE: Follow-up from Wednesday's Sustainability Advisory Board Meeting
Attachments: Scan.pdf

Good morning, SAB members,

Please see Kay's message below about the public meeting Councilmember Christensen mentioned at yesterday's Board meeting.

Heather McIntyre | *Administrative Assistant*
[City of Longmont](#) | (303) 651-8817

From: Katherine Vollmayer
Sent: Thursday, July 18, 2019 9:09 AM
To: Heather McIntyre <heather.mcintyre@longmontcolorado.gov>
Subject: [External] FW: Board of Environmental Affairs Meeting May 15

Heather,

(Please send out to the SAB.)

I swung by the meeting mentioned by Polly in the meeting for a short bit. Attached is the overview and schedule for these meetings. These are intended to generate public feedback on the **main street corridor plan** and are not specific to the STEAM project. The presentation is being given by Erin Fosdick and is the presentation we were provided in the April board meeting. I was unable to stick around for the duration to determine how much of the meeting would be focused on the STEAM project, but see it as a separate venture and wouldn't expect much time to be dedicated to the STEAM project. Feedback was being received via multiple choice response.

I did register for email updates, and will do a little digging to see when/if there are more dedicated meetings for the STEAM project over the next month or so.

Kay Vollmayer, P.E.
Principal/Environmental Engineer
C: 720-684-9607



LONGMONT MAIN STREET CORRIDOR PLAN

Project Overview

The **Main Street Corridor Plan** is focusing on the future of the Main Street corridor in Longmont! This planning effort is looking at land use and growth, transportation and safety, culture and history, and market needs to identify possible improvements to the corridor. Main Street today has a mix of commercial, instructional, retail, professional, medium to high density residential, and service-oriented uses. This corridor is supported on either side by established residential neighborhoods.

Main Street Character Areas

The corridor extends from State Highway 66 on the north to Plateau Road on the south, and generally encompasses one to three blocks on each side of Main St.

For the study, the 5-mile corridor is divided into four distinct character areas:

- Area 1 – *North Main* from SH 66 to 17th Avenue
- Area 2 – *Midtown* from 17th Avenue to 11th Avenue
- Area 3 – *Old Town* from 11th Avenue to St. Vrain Creek
- Area 4 – *South Main* from St. Vrain Creek to Plateau Rd

Opportunities to Provide Input

The project team is hosting three open houses to discuss this project and the related work City Council has undertaken on the river corridor with the Building Steam project. Meetings will be held during the following days and time:

- Wednesday, July 17th 5pm – 7 pm (Library, 409 4th Avenue)
- Tuesday, July 23rd 1pm – 3pm (Senior Center, 910 Longs Peak Avenue)
- Wednesday, July 24th 5pm – 7pm (Museum, 400 Quail Road).

The project team is also hosting a meeting focused on the catalyst area between 15th – 17th Avenues in the Midtown Area.

This meeting will be held on:

- Monday, July 29th 6:30 – 8 pm (Senior Center, 910 Longs Peak Avenue)

Can't make a meeting? Complete the latest survey to share your thoughts:

<https://www.surveymonkey.com/r/LongmontMainStreetCorridor>

For More Info, Questions or Comments

Visit our webpage and join our email list at:

bit.ly/MainStreetCorridor

Questions or Comments:

mainstreetplan@longmontcolorado.gov or 303-651-8336



Heather McIntyre

From: sustainability
Sent: Thursday, July 18, 2019 10:14 AM
To: Heather McIntyre
Cc: Lisa Knoblauch; Annie Noble; Berenice Garcia-Tellez
Subject: RE: Follow-up from Wednesday's Sustainability Advisory Board Meeting

Hi All,

As a reminder from yesterday's meeting. You can also learn more about STEAM at Engage Longmont: <https://engage.longmontcolorado.gov/building-steam>

There is a map, comment area, and a survey. The survey provides some of the renderings for the area.

Best,

Francie Jaffe | *Water Conservation & Sustainability Specialist*
www.longmontcolorado.gov | (303) 774-4468

From: Heather McIntyre <heather.mcintyre@longmontcolorado.gov>
Sent: Thursday, July 18, 2019 9:51 AM
To: Heather McIntyre <heather.mcintyre@longmontcolorado.gov>
Cc: Lisa Knoblauch <Lisa.Knoblauch@longmontcolorado.gov>; Annie Noble <annie.noble@longmontcolorado.gov>; Francie Jaffe <Francie.jaffe@longmontcolorado.gov>; Berenice Garcia-Tellez <Berenice.garcia-tellez@longmontcolorado.gov>
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City of Longmont | (303) 651-8817

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Kay Vollmayer, P.E.
Principal/Environmental Engineer
C: 720-684-9607

Heather McIntyre

From: Heather McIntyre
Sent: Wednesday, July 31, 2019 4:21 PM
To: Heather McIntyre
Cc: Lisa Knoblauch; Annie Noble; Francie Jaffe; Berenice Garcia-Tellez; Robert Love
Subject: Longmont's 2019 Raw Water System Tour - September 13, 2019

Hello Sustainability Advisory Board members,

The City of Longmont Water Resources Division is pleased to invite you on a tour of the City of Longmont's Raw Water system. This tour will provide tour participants with a chance to learn about the history and development of the City's raw water supply system. The tour will start at the City's Water Utility Service Center where you will be presented with some history of the development of the city's raw water supply. After that presentation we will tour a majority of the raw water system, including the City's first diversion structure location on the South Saint Vrain Creek, Longmont's still operational hydro-power plant, Button Rock Dam and Preserve, as well as where Longmont gets its water from the west slope via the Colorado-Big Thompson system.

Following are highlights of this tour:

Tour Date: Friday, September 13th

Tour Times: 8:30 AM – 3:00 PM

**Tour Meeting Location: City of Longmont
Service Center** (1100 S. Sherman Street)

Lunch and refreshments will be provided.

The tour is free, but please **reserve your place by Friday, August 30th**. Contact Heather McIntyre to sign up (heather.mcintyre@longmontcolorado.gov or 303-651-8817). A light jacket and good walking shoes are recommended. If any special accommodations are necessary, please let Heather McIntyre know that as soon as possible.



Longmont's South Saint Vrain Creek Diversion Structure

Thank you,

Heather McIntyre | *Administrative Assistant*

City of Longmont | Public Works & Natural Resources
1100 South Sherman Street, Longmont, CO 80501

(303) 651-8817 | longmontcolorado.gov

Heather McIntyre

From: Heather McIntyre
Sent: Friday, August 02, 2019 4:12 PM
To: Heather McIntyre
Cc: Lisa Knoblauch; Francie Jaffe; Berenice Garcia-Tellez; Annie Noble; Robert Love
Subject: FW: Volunteer Request for SAB

Happy Friday, SAB members!

Please see Francie Jaffe's request for volunteers below.

Heather McIntyre | *Administrative Assistant*
[City of Longmont](#) | (303) 651-8817

From: Francie Jaffe <Francie.jaffe@longmontcolorado.gov>
Sent: Friday, August 02, 2019 4:10 PM
To: Heather McIntyre <heather.mcintyre@longmontcolorado.gov>
Cc: Berenice Garcia-Tellez <Berenice.garcia-tellez@longmontcolorado.gov>; Lisa Knoblauch <Lisa.Knoblauch@longmontcolorado.gov>
Subject: Volunteer Request for SAB

Volunteer Request: Tabling at Unity in the Community on August 23rd on Kimbark Street in downtown Longmont.

Volunteer Shifts:

Set-Up and Tabling, 4:30 pm to 6:30 pm, 2 volunteers

Tabling and Tear Down, 6:30 pm to 8 pm, 2 volunteers

UNITY IN THE COMMUNITY

Unity in the Community, or simply Unity, is the longest running of all Longmont Area Chamber of Commerce events. Now in it's 16th year, Unity is being refreshed as an outdoor festival on a beautiful summer evening. Kimbark Street in downtown Longmont will be lined with tables, representing the heart of Northern Colorado's non-profit and business community.

This event is not exclusive to the Longmont Chamber- it is open to the entire community! Whether you are a business owner, non-profit volunteer, running for office, or just visiting town, all are welcome at Unity in the Community! Enjoy a family-friendly, fun evening of games, music, refreshments, debate, and connection.

Please contact Francie Jaffe, francie.jaffe@longmontcolorado.gov, if you are interested in volunteering.

Thank you,

Francie Jaffe | *Water Conservation & Sustainability Specialist*

City of Longmont | Public Works & Natural Resources