

**Longmont Museum Advisory Board
Minutes of Meeting - Final
October 16, 2019**

1. **CALL TO ORDER:** 4:34 pm.

2. **ROLL CALL:** Board members present: Dale Bernard, Kris Binard Carlson, Brydon Cooke, Brandy Coons, Eve Lacey, Ellen Ranson, Amber Shipco, and City Council liaison Bonnie Finley.

Board members absent: Rhea Moriarity and Kristyle Solomon.

Staff present: Kim Manajek, Erik Mason and Joann McCoy.

3. **PUBLIC INVITED TO BE HEARD:** None.

4. **APPROVAL OF MINUTES:** Ellen Ranson moved approve the August 21, 2019, minutes as submitted. Her motion was seconded by Dale Bernard and unanimously approved.

From the August 2019 accessions it was noted that the Dru Marie Robert piece might not be included in the accession. Erik reported that the piece was included and is now in the permanent collection.

5. **ACCESSIONS & DEACCESSIONS**

a. October 2019 Accessions: Kris Binard Carlson moved to approve the October 2019 accessions. Her motion was seconded by Brydon Cooke and unanimously approved.

The accession includes Public Safety pins and a badge; four Art in Public Places maquettes; a Golden West Milling flour sack; J.M. Smucker Un crustables media and packaging; and a *colcha* embroidery work by Josephine Lobato.

b. October 2019 Deaccessions: Dale Bernard moved to approve the October 2019 list of 33 proposed deaccessions. Her motion was seconded by Brandy Coons and unanimously approved. The items were recommended for deaccession due to duplication, unknown provenance, or poor condition.

Dale Barnard pointed out that on page 9, for the three items from an unknown source, "Evidence of Title" should read "accession form," not "donation agreement."

6. **REPORTS:**

a. Report of the Museum Director: Erik reported that work has continued on the drainage project at the Museum's Collection Center. We're getting closer to completion with concrete poured and grading happening.

Erik also reported our Museum Tech, who begin work with the move to the new Museum Collections Center unpacking and cataloging the collection, has resigned, and we will start the hiring process for her replacement.

Kim reported that the new *Thursdays @ the Museum* are in full swing with a lineup of films, concerts, talks, and Art & Sip classes, as well as expanded gallery hours.

Staff has been working diligently on the Day of the Dead celebration to be held downtown on November 2, from 2-6 pm. Curator of Education, Ann Macca is spearheading with key community partners LDDA and the Firehouse Art Center.

Angela Brill, the new Art in Public Places administrator has begun work and has completed installation of Collyer Park artwork entitled *Gazebo*. The AIPP administrator position has been upgraded from part-time to full-time allowing much needed time for planning and execution.

Joann presented a comparison of exhibit entrance fees from recent temporary exhibits *Treehouses*, *Ansel Adams* and the current *Ruckus Rodeo*. *Ruckus Rodeo* revenue is significantly down from last year's *Treehouses* (July-September comparisons). *Treehouses* was a draw for young families, and *Ruckus Rodeo* caters to niche adult market. Attendance is directly tied to the special exhibitions. However, because the *Ansel Adams* exhibit had strong attendance at the beginning of the year, our YTD revenues are above last year's, even though *Ruckus Rodeo* revenues are down.

b. Report of the Chair: None.

7. **OLD BUSINESS:**

a. None.

8. **NEW BUSINESS**

a. Gifts and Bequests as referenced in the City's Financial Policies: Per the City's Financial Policies document unrestricted gifts are expended upon the recommendations of the related advisory boards. Recently \$80,000 was given to the Museum from the Stewart Family Foundation. We plan on using it for initiatives called out through the Strategic Planning process and staff is working on a Strategic Plan Summary. Our master development plan is on hold for now as other community initiatives and feasibility studies unfold. Discussion followed.

9. **BOARD COMMENTS**: None.

10. **MEETING ADJOURNED**: Kris Binard Carlson moved to adjourn. Her motion was seconded by Amber Shipco and unanimously approved. Meeting adjourned at 5:27 pm.

Submitted,

Joann McCoy