

## Public Can Participate Live During Virtual Sustainability Advisory Board Meetings

In order to protect residents, staff, and advisory board members from COVID-19, Longmont residents are urged to provide public comment from the comfort and safety of their homes by watching the meeting via livestream (link below) and by calling in on a phone number to provide public comment when prompted to do so during the meeting.

The Sustainability Advisory Board will hold their regularly scheduled meeting at 3:30 p.m. on Wednesday, June 17, 2020, via remote virtual meeting. Comments are limited to three minutes per person. Information will be displayed and announced during the live meeting instructing the public on how to call in for public comment and when to do so.

The [monthly Sustainability Advisory Board agendas](#) are posted on the City's website. The June Sustainability Advisory Board meeting will be live-streamed and can be [viewed on the City's YouTube channel](#).

### Links:

- **Monthly Sustainability Advisory Board agendas:** <https://www.longmontcolorado.gov/departments/boards-committees-and-commissions/directory-of-boards-committees-and-commissions/board-of-environmental-affairs>
- **City of Longmont YouTube channel:** <https://www.youtube.com/user/cityoflongmont>

# AGENDA

**Sustainability Advisory Board – Wed., June 17, 2020**

**Remote VIRTUAL Meeting at 3:30 pm**

## MEETING CALLED TO ORDER

### 1. ROLL CALL

- a. Meetings Are Being Held Remotely Due To The Governor's Safer At Home Order That Went Into Effect On April 27, 2020 [D 2020 044 (II)(H)(3)]. Watch The Meeting Livestream At: <https://www.youtube.com/c/cityoflongmont/live>.

### 2. DETERMINATION OF A QUORUM

### 3. CHAIR REMINDER TO THE PUBLIC

- a. Anyone Wishing to Speak During “Public Invited to Be Heard” (Item 5) Will Need to Watch The Livestream of the Meeting. Instructions for How to Call In to Provide Comment Will Be Given During the Meeting and Displayed on the Screen at the Appropriate Time During the Meeting. Comments are Limited to 3 Minutes Per Person and Each Speaker Will Be Asked to State Their Name and Address for the Record Prior to Proceeding with Their Comments.

### 4. APPROVAL OF MINUTES OF LAST MEETING

- a. February 19, 2020 – Sustainability Advisory Board Regular Meeting

### 5. PUBLIC INVITED TO BE HEARD

### 6. AGENDA REVISIONS AND SUBMISSION OF DOCUMENTS

### 7. GENERAL BUSINESS

- a. Climate Action Task Force Updates

- b. Review 2020 Work Plan
- c. Sustainability Plan Overview
- d. Carbon-Free Transportation Roadmap

## **8. OTHER BUSINESS**

- a. Budget Update
- b. Neighborhood Impact Granting Program Overview and Representative Selection
- c. Longmont Sustainability Coalition Update
- d. Collaboration with Boulder Environmental Advisory Board

## **9. ITEMS FROM STAFF**

- a. Partners In Energy – Susan Bartlett, LPC

## **10. ITEMS FROM BOARD**

## **11. ITEMS FROM COUNCIL**

## **12. ADJOURN**

# SUSTAINABILITY ADVISORY BOARD MINUTES

February 19, 2020

Service Center Conference Room  
1100 S. Sherman Street  
Longmont, CO 80501

---

The February 19, 2020 meeting of the Longmont Sustainability Advisory Board was called to order by Vice Chair Violeta Manoukian at 3:31 pm at the Service Center Water Conference Room.

## 1. ROLL CALL

Board Members Present at roll call: Kate Collardson, Mary Lin, Violeta Manoukian, Kay Vollmayer, and Jim Metcalf. Kai Abelkis arrived at 3:37 pm; Cody Flagg arrived at 3:38 pm.

City Staff Members Present: Lisa Knoblauch, Annie Noble, Francie Jaffe, Berenice Garcia Tellez, Kenny Small, and Heather McIntyre

Council Liaison Polly Christensen arrived at 3:33 pm.

Public in Attendance: Brett KenCairn, Julie Hauser, Ginny Black, Doe Kelly, and Macie May

## 2. DETERMINATION OF A QUORUM

There was a quorum present with five board members in attendance.

Council Liaison Polly Christensen arrived at 3:33 pm.

## 3. ANNUAL REVIEW OF DUTIES AND RESPONSIBILITIES

### A. Review of Board Rules and Regulations

Staff member Annie Noble reviewed the municipal code language about the purpose and duties of the Sustainability Advisory Board and the Board's Rules and Regulations, both included in the distributed agenda packet. Additionally, she reviewed some meeting procedures from *Robert's Rules of Order* focusing on the role of the Board chair to give context and understanding of what responsibilities come with being elected as the Board chair.

In reviewing the Board's Rules and Regulations, staff proposed updates to the document to reflect the name change made in 2019 to the Sustainability Advisory Board and to add clarifying language for the number of allowed absences from meetings in a given year. This clarifying language included defining an excused absence as one in which 24-hour notice is given to the Staff Liaison or Recording Secretary, and adding that a member could be recommended to Council for removal from the Board after a total of four or more absences (excused or unexcused) in that year.

Board member Kai Abelkis arrived at 3:37 pm.

Board member Cody Flagg arrived at 3:38 pm.

**After further discussion, a motion was made by Board member Lin to approve adding the proposed changes to the Board's Rules and Regulations. Board member Metcalf seconded the motion; the motion passed 7-0.**

**B. Election of Officers**

Staff member Noble opened the floor for nominations for the Board Chair.

**Board member Lin made a motion to nominate Board member Collardson as Chair for the Board. Board member Metcalf seconded the motion; the motion passed 7-0.**

**Board member Lin made a motion to nominate Board member Abelkis as Vice Chair for the Board. Board member Vollmayer seconded the motion; the motion passed 7-0.**

**C. Designation of Posting Place**

Chair Collardson assumed moderation of the meeting.

Staff member Heather McIntyre reminded the Board of the previous designated posting place of the Service Center bulletin board at 1100 S. Sherman Street, Longmont, as well as the City's website.

**Board member Metcalf made a motion to re-designate the posting place as the Service Center bulletin board and the City's website. Board member Abelkis seconded the motion; the motion passed 7-0.**

**4. APPROVAL OF MINUTES – January 15, 2020**

**Board member Vollmayer moved to approve the January 15, 2020 minutes; Board member Metcalf seconded the motion. The motion passed 7-0.**

**5. PUBLIC INVITED TO BE HEARD**

Macie May, Chief Operating Officer of Longmont Public Media (LPM), informed the Board that LPM would begin video recording the Sustainability Advisory Board meetings in March 2020 as part of a contract award they received from the City in 2019. Part of the awarded contract stipulates that LPM video record all meetings of Longmont's Advisory Boards and Commissions. She explained the recording process and stated that those meetings will be published on Comcast Channels 8 and 880 (operated by LPM), as well as LongmontPublicMedia.org. After her overview, Ms. May answered questions from the Board.

Ginny Black, a member of the Longmont Chapter of Citizens Climate Lobby, reviewed a request brought before the Board in 2019 to recommend that City Council endorse a federal bill for national legislation for a carbon fee and dividend policy. She cited that the bill is designed to act as an accelerator for the transition to renewable energy,

aligning with the City's Sustainability Plan, and that it was consistent with a recommendation from the Colorado Communities for Climate Action (CC4CA) for establishing a market-based policy at the federal level. She emphasized that the return of revenue to individuals in an equitable manner would provide for a just transition in the proposed policy.

Ms. Black noted many changes that have been made in the last year in regards to declarations of a climate emergency, including Longmont's, and cited increased support for this legislation. She requested feedback from the Board on information they would like included in a possible presentation later in the year to make a decision on a recommendation to Council.

Doe Kelly, an advocate for Coloradoans for Safe Technology (<https://4safetech.com>), expressed concern about the City's upgrade to Advanced Metering Infrastructure (AMI) to the electric meters for residents. She urged the City and this Board to research seriously the dangers of all kinds of wireless communications, and specifically AMI. She requested that the Board invite an internationally recognized expert on wired and wireless communications to present on the topic, and recommended Timothy Schoechle, an internationally sought speaker. She encouraged establishing a study group to research the advisability of smart meters on the sides of people's homes.

**6. AGENDA REVISIONS AND SUBMISSION OF DOCUMENTS**

None.

**7. GENERAL BUSINESS**

**A. Boulder's Climate Mobilization Action Plan Presentation**

Staff member Lisa Knoblauch introduced Brett KenCairn, staff member at the City of Boulder, who presented information on Boulder's Climate Mobilization Action Plan. He gave an overview of Boulder's efforts to develop a new Climate Action Plan, updating their goals established in their 2016 Plan. He stated that in their new Climate Mobilization Action Plan, Boulder has transitioned their focus to trying to make changes at systemic levels to broaden the effectiveness of those changes rather than focusing on individual change as before. This would allow for a larger scale of impact.

The October 2018 report issued by the Intergovernmental Panel on Climate Change (IPCC) on how we are doing globally around achieving goals set in the Paris Climate Agreement indicated that climate change is continuing to progress even more rather than regress. From the report's results, a new realization that a focus solely on emissions reduction, as it has been in the past, is no longer a sufficient focus. It suggested that additional efforts beyond reducing carbon emissions, including discovering ways to pull carbon back out of the atmosphere, would be necessary. A subsequent report released in the summer of 2019 indicated that a core area of action needed to consider how we interact with the living world and its ecosystems.

Boulder's Climate Mobilization Action Plan includes these ideas in their new approach.

In a July 9, 2019 memo to their City Council, City of Boulder staff introduced the need for a “systems change” rather than “incremental change”. For Boulder that means narrowing their focus for every climate action supported to include only those that drive system change and are scalable in their efforts. Brett stated that making the choice to change either the easiest one or the only one available is necessary at the policy level, where policy and market work together to provide it. Additionally, looking beyond the city’s own boundaries to regional change is key. Exploring higher-level collaboration across communities and counties is essential to driving these changes to that degree. These collaborative efforts are currently underway in Boulder County.

In 2016, Boulder settled on the following domains of action to focus their work to stabilize the climate: energy systems, economy, and ecosystems. In their 2018 update, they added land use and financial systems to their action domains based on community input. Considerations of equity and resiliency are also important components to their plan, which includes a robust, all-inclusive community engagement strategy. Further information on their plan can be found at <https://boulder.earth/>.

Mr. KenCairn finished his presentation by focusing on Boulder’s focus on ecosystems. He stated that previously considering all carbon as a conceptual “problem” has been somewhat misguided because it is the backbone of all living things on the earth. He suggested that the real issue is that we have put too much carbon in the wrong place, namely the atmosphere, rather than learning how to capture and re-carbonize living systems to revitalize and foster their ability to draw down more carbon from the atmosphere. Boulder’s efforts, along with others, include trials of carbon sequestration in some of their open spaces, residential backyard carbon-farming trials in collaboration with EcoCycle, alternative landscape technologies, and bio char production/use.

Further discussion with the Board ensued after the presentation.

**8. OTHER BUSINESS**

None

**9. ITEMS FROM STAFF**

**A. Climate Action Task Force Update**

Staff member Knoblauch reported that the Climate Action Task Force (CATF) has had four meetings to date. The CATF is diligently working on six topic areas of focus for recommendation to Council, including building energy use, transportation, renewable energy, adaptation and resiliency, outreach and education, and land use and waste management. They are currently focused on the first three topic areas. It is anticipated that draft recommendations will be brought to the SAB in March before they are finalized and presented to City Council. Their finalized report is due to Council April 8, 2020, and will be presented to them at their April 14, 2020 Regular Session. The final report is scheduled for presentation to the Sustainability Advisory Board at their April meeting.

**UPDATE: All CATF dates and deadlines presented at the February meeting are postponed due to the evolving COVID-19 crisis.**

**B. Sustainability Coalition Update**

Staff member Knoblauch stated that the last meeting of the Sustainability Coalition was held on February 12, 2020. Due to some confusion about the date, time, and location of the meeting, as well as inclement weather, there was lower than expected attendance for that meeting. An update on the CATF was presented to the Coalition at that time. Staff member Knoblauch reported that a survey with CATF draft recommendations would be forthcoming in upcoming weeks to engage community input and feedback on the recommendations.

The next Sustainability Coalition meeting is scheduled for Wednesday, May 13, 2020, 5:15-7:15 pm, at the Longmont Senior Center.

**C. 2020 Work Plan Topics**

Staff member Knoblauch reviewed topics for the 2020 Work Plan, which had been discussed at the January meeting. She explained that Council direction regarding Climate Action items would necessitate the March and April meetings to focus on those items. She also would like to dedicate the October and November meetings to work on the Sustainability Plan and Envision Longmont Updates that are due at the end of this year. Since the Board is not scheduled to meet in December, the topics listed at January's meeting would need to be prioritized and narrowed for 2020. Discussion among the Board ensued and the following topics were agreed upon for their 2020 Work Plan.

- Climate Action Task Force (March/April)
- Electrification and Renewable Energy
- Pesticides and Pollinators (after the State Legislative session ends)
- Water Efficiency
- Citizen's Climate Lobby presentation
- Recycle/Compost
- Update on Sustainability Plan & Envision Longmont (October/November)

A couple of other topics that were discussed, but did not have majority support for the 2020 Work Plan included 5G and Public Education. Staff member Knoblauch stated that public education and outreach is one of the topics the Climate Action Task Force is working on for their recommendations. She suggested that the Board could decide after the CATF recommendations are made if further focus on public education was needed.

**D. Sustainability Plan Overview**

Staff member Knoblauch told the Board that she would give an overview of the Sustainability Plan at the March meeting.

**10. ITEMS FROM BOARD**

Board member Abelkis requested that the Board transition to using the term "pollution" rather than "emissions" when discussing greenhouse gases.

The Board members discussed the idea of creating a 2020 Sustainability Advisory Board meeting with other cities in the area, which was brought up in response to Brett KenCairn’s presentation. Board member Lin volunteered to lead a subcommittee to begin working on organizing this kind of event.

**10. ITEMS FROM COUNCIL LIAISON**

None

**11. ADJOURN**

The meeting was adjourned by Chair Collardson at 5:05 pm.

The next regular meeting of the Longmont Sustainability Advisory Board is scheduled for Wednesday, March 18, 2020, at 3:30 pm at the Service Center, 1100 South Sherman Street, Longmont, Colorado 80501.

\_\_\_\_\_  
**Kate Collardson, Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Heather McIntyre, Recording Secretary**

\_\_\_\_\_  
**Date**



**THRIVE**  
TODAY AND  
TOMORROW

CREATING A SUSTAINABLE LONGMONT

*life is good  
in longmont*



## An Overview of the City of Longmont's Sustainability Plan

[longmontcolorado.gov/sustainability](http://longmontcolorado.gov/sustainability)





A THRIVING, VIBRANT COMMUNITY —

# *today and tomorrow*

Day in and day out, the City of Longmont offers residents and visitors alike a vibrant, welcoming community in which to work, raise a family, have fun, and experience new adventures. Longmont is undeniably an amazing place and we want to ensure it remains that way for generations to come.

For Longmont to continue to be a community that is environmentally healthy, economically prosperous, and socially equitable, we must work together to manage and enhance our natural environment and ensure everyone has access to the resources and opportunities they need to thrive.

The City of Longmont's Sustainability Plan will help guide our city's policies and practices to create a more sustainable community. The plan provides recommendations for how residents, businesses, and the City can contribute to making Longmont an even more incredible community.

# Shaping Our Future Through Innovation, Collaboration and Commitment to Equity

**Sustainability** is about making Longmont the best place it can be, now and in the future. When we act sustainably, we connect with our community, take care of the natural environment, and ensure every resident has the resources and support needed to prosper. Sustainability creates opportunity and benefits for all.

Sustainability is broadly defined as meeting the needs of the present generation without compromising the ability of future generations to meet their own needs.\* A sustainable society is founded on equitable access to the vital resources we all need to thrive – health care, nutrition, clean water and air, a sense of safety and community, shelter, education, energy, economic opportunities, and employment. It takes thoughtful planning and deliberate action to become a sustainable community. The City of Longmont's Sustainability Plan provides a framework for us to work together to make decisions that ensure the current and future well-being of our community and to meet our sustainability objectives.

## Longmont's Sustainability Vision

An engaged community that promotes environmental stewardship, economic vitality, and social equity to create a sustainable and thriving future for all.

\*United Nation's Report of the World Commission on Environment and Development: Our Common Future, 1987.



# Creating a Place Where Everyone Can Thrive

The City of Longmont is working to ensure our community's long-term vitality. In 2016, the City updated its Sustainability Plan to chart a course toward a more sustainable future in which every Longmont resident can pursue a safe, healthy, and fulfilling life in our city.

The Sustainability Plan focuses on actions that can be implemented within the next five to ten years to help promote environmental stewardship, social equity, and economic opportunity for all residents and businesses of Longmont.

Visit: [longmontcolorado.gov/sustainability](http://longmontcolorado.gov/sustainability)



## 10 Areas the Sustainability Plan Addresses



### AIR QUALITY

Improve air quality to protect public and environmental health.



### BUILDINGS & INFRASTRUCTURE

Adopt policies, programs, and design guidelines for resilient and efficient buildings and community infrastructure to enhance quality of life, reduce costs and complement the natural environment.



### COMMUNITY COHESION & RESILIENCE

A vibrant community where all residents have equitable access to the opportunities needed to thrive, while preserving and enhancing natural, cultural and financial resources.



### ECONOMIC VITALITY

Support a diverse economy that is aligned with social and environmental goals of providing local jobs, livable wages, and encouraging innovative and green businesses and business practices.



### ENERGY

Increase energy efficiency and expand the use of renewable energy technologies to improve environmental quality, provide a resilient energy supply, and realize related economic benefits.



### FOOD SYSTEM

Support a locally-based, environmentally responsible and healthy food system that is available to all residents.



### NATURAL ENVIRONMENT

Minimize the negative effects of development and human activities on natural systems by identifying, protecting, enhancing, and restoring critical environmental resources at all scales.



### TRANSPORTATION

Invest in an efficient transportation system that enhances mobility, equitably supports multiple modes of transportation, reduces environmental impacts, and supports a healthier community.



### WASTE

Increase opportunities for waste diversion, education, and reuse to reduce environmental impacts.



### WATER

Preserve the natural environment in our watershed and provide a reliable, high quality water supply that protects public health.



## AIR QUALITY

### Our Sustainability Objective:

**Improve air quality to protect public and environmental health.**

One of the best things about Longmont is the view of Mount Meeker and Longs Peak from just about anywhere in town. However, air pollution as a result of transportation, building operations, and industrial activities not only obscures our mountain views but also negatively affects public health, decreasing everyone's quality of life and increasing healthcare costs. Integrating sustainable practices into how we manage building operations, transportation, industrial activities, and waste streams will improve air quality across the city.

### How We Plan to Achieve Our Sustainability Objective:

- Increase inspections of emissions from oil and gas sites
- Expand air quality monitoring and improve access to information about air quality
- Develop an ozone reduction incentive and enforcement program
- Adopt and enforce leak detection and repair associated with oil and gas operations

**TAKE A  
SUSTAINABLE  
STEP**

### **GIVE YOUR ENGINE A REST**

Save fuel and help improve our air by turning your engine off when dropping off/picking up kids from school, or waiting in line at the bank, drive-thru, or car wash.



## BUILDINGS & INFRASTRUCTURE

### Our Sustainability Objective:

**Adopt policies, programs, and design guidelines for resilient and efficient buildings and community infrastructure to enhance quality of life, reduce costs, and complement the natural environment.**

Our roads, parks, transit, water, power, homes, and businesses are critical to supporting our quality of life in Longmont. Using equity-oriented, environmentally and economically sound design and development practices in our city's buildings and infrastructure will help conserve resources, reduce operating costs, ensure equitable access, enhance quality of life, and promote economic vitality.

### How We Plan to Achieve Our Sustainability Objective:

- Expand indoor air quality testing program
- Preserve, improve, and rehabilitate existing affordable homes
- Develop and implement a process to incorporate social equity into prioritizing infrastructure improvements
- Adopt a policy to require life cycle cost and sustainability analyses for all City of Longmont projects and programs
- Revise and update the City of Longmont Design Standards and Construction Specifications to include sustainability
- Develop 'beyond' building code
- Adopt and enforce updated building code





## COMMUNITY COHESION

### Our Sustainability Objective:

**A vibrant community where all residents have equitable access to the opportunities needed to thrive, while preserving and enhancing natural, cultural and financial resources.**

You, your neighbors, and other residents of Longmont are our greatest asset. When we work together and respect one another, we can accomplish any goal and overcome any challenge. As our community grows and becomes more diverse, we must make conscious efforts to ensure equitable access to resources and programs for all residents, and to create a community in which everyone feels engaged, respected, represented, and included.

### How We Plan to Achieve Our Sustainability Objective:

- Expand existing neighborhood programs to enhance sustainability, resiliency, and quality of life
- Develop an inclusive standard of equitable access and opportunity for all residents that enhances capacity and is implemented uniformly across all city departments, policies, programs, and outcomes
- Collaborate with St. Vrain Valley School District on a preparedness and resilience site
- Incorporate the City of Longmont's Community Engagement model into all City plans and projects

**TAKE A SUSTAINABLE STEP**

### GET SOCIAL

From neighborhood groups and book clubs to concerts and cultural events, there are lots of opportunities to get out and connect with your neighbors. The more we get to know one another, the stronger a community we become.



## ECONOMIC VITALITY

### Our Sustainability Objective:

**Support a diverse economy that is aligned with social and environmental goals of providing local jobs, livable wages, and encouraging innovative and green businesses and business practices.**

From agriculture to high-tech, the City of Longmont is home to diverse businesses that offer residents many interesting and fulfilling employment opportunities. As Longmont grows, it is imperative that we continue to support local businesses and entrepreneurs, encourage businesses to locate and expand in our city and support employment that provides livable wages, enriches the community, and protects the environment.

### How We Plan to Achieve Our Sustainability Objective:

- Create a Longmont Sustainable Business Recognition program
- Work with local economic development organizations to support local businesses and attract and expand green industry/clean tech jobs
- Reinstate the Pollution Prevention Program
- Establish and promote a City of Longmont internal sustainable purchasing policy
- Identify needs, barriers and opportunities to establish equitable access for underutilized, under-represented, and/or multi-cultural businesses and support through expanded programming
- Partner with local educational institutions to connect sustainability knowledge and workforce needs

**TAKE A SUSTAINABLE STEP**

### SHOP AND EAT LOCALLY

Whether it's buying from a local merchant or getting food from our many local farmers and ranchers, keeping our dollars and resources in the community helps everyone!





## ENERGY

### Our Sustainability Objective:

**Increase energy efficiency and expand the use of renewable energy technologies to improve environmental quality, provide a resilient energy supply, and realize related economic benefits.**

Energy is a driver of the economy and also has an impact on the environment. By improving energy efficiency, transitioning to cleaner energy sources, and adopting new technologies, Longmont residents and businesses will save money, improve health and wellness, and protect and preserve our valuable natural resources.

### How We Plan to Achieve Our Sustainability Objective:

- Review energy efficiency improvement and renewable energy generation opportunities for municipal facilities
- Continue collaboration with Energy Outreach Colorado to expand energy services for low-income households
- Improve commercial building efficiency
- Develop a comprehensive 100% renewable energy plan for Longmont's Just Transition to a clean energy economy
- Report and benchmark energy use
- Monitor advanced metering infrastructure implementation
- Continue to provide energy efficiency outreach and incentives for all energy users
- Monitor and reduce greenhouse gas emissions
- Expand awareness and partnership opportunities for solar installations and renewable subscriptions

**TAKE A SUSTAINABLE STEP**

### **START AT HOME**

Even small changes to your own home can help achieve our objective. You can save energy and reduce your energy costs by installing LED bulbs, purchasing low-energy appliances, weatherizing your home, and air drying your clothes. Learn more about rebates and incentives for energy efficiency measures at [efficiencyworks.com](http://efficiencyworks.com).



## FOOD SYSTEM

### Our Sustainability Objective:

**Support a locally-based, environmentally responsible and healthy food system that is available to all residents.**

From family dinners at home and summertime picnics to a quick breakfast on the way to work or a special night out, food plays a central role in all of our lives. Longmont has a long history in food production and agriculture with many families stewarding the land for several generations. A sustainable food system is a vital component of a thriving community as it provides healthy food for community residents, viable jobs for producers, and utilizes agricultural techniques that protect and restore our natural resources.

### How We Plan to Achieve Our Sustainability Objective:

- Identify barriers and opportunities for local food production
- Encourage and support the Boulder County Resource Conservation Board in pursuing carbon sequestration studies
- Expand connections between local food producers and areas/populations in need
- Support and expand Garden to Cafeteria program opportunities
- Support the establishment of community food processing and storage facilities in partnership with Boulder County
- Encourage and support agricultural research in Boulder County

**TAKE A SUSTAINABLE STEP**

### **GROW YOUR OWN FOOD OR SUPPORT LOCAL FARMERS**

Plant a garden in your yard or at a local community garden, or plant a few pots of tomatoes or peppers in containers on a sunny porch. Support local farmers and ranchers through Community Supported Agriculture (CSA) programs, by shopping at farmer's markets, and purchasing locally produced products at grocery stores throughout Longmont.



## NATURAL ENVIRONMENT

### Our Sustainability Objective:

Minimize the negative effects of development and human activities on natural systems by identifying, protecting, enhancing, and restoring critical environmental resources at all scales.

In Longmont, we are incredibly lucky to have so many parks, open space and trails that provide recreational opportunities and let us appreciate the beautiful Colorado outdoors. Our riparian areas, open space, and river corridors also provide critical habitat for an array of wildlife that calls Longmont home. As our city grows, we must continue to recognize the natural environment as a valuable asset to be preserved, protected and restored in order to sustain livability, healthy ecosystems, and ensure clean air, water and soil.

### How We Plan to Achieve Our Sustainability Objective:

- Update the Open Space Master Plan
- Update the Wildlife Management Plan
- Work with community partners to promote education and awareness about regenerative land management practices on private properties
- Update the Tree Canopy Management and Replacement Plan
- Create and implement a plan to restore and remediate damaged ecologically sensitive areas and critical corridors and habitat areas
- Continue and increase participation in existing volunteer programs

TAKE A SUSTAINABLE STEP

### GET YOUR HANDS DIRTY

Take advantage of Xeriscape programs like Garden in a Box to create a water-wise landscape in your own backyard.

(Visit [conservationcenter.org/gardens/](http://conservationcenter.org/gardens/) for more information.) And help keep our public spaces green and clean by volunteering to do trail maintenance or park cleanup. These activities are even more fun when you do them with friends and family!



## TRANSPORTATION

### Our Sustainability Objective:

Invest in an efficient transportation system that enhances mobility, equitably supports multiple modes of transportation, reduces environmental impacts, and supports a healthier community.

There is so much to see and do in Longmont. From safe, accessible sidewalks and walking paths to dedicated bike lanes and buses that pick you up close to home and take you where you need to go quickly, Longmont is working to provide residents with as many convenient, affordable, and environmentally friendly transit options as possible.

### How We Plan to Achieve Our Sustainability Objective:

- Coordinate with RTD to expand service and hours to key community locations
- Develop a fleet efficiency and alternative fuels plan
- Coordinate with regional partners on publicizing car/van pooling
- Increase electric vehicles through vehicle incentives and improved infrastructure
- Audit all transit stops to evaluate accommodation needs of residents and prioritize improvements
- Support growth in active transportation and transit ridership through implementation of the multimodal transportation plan
- Continue the Ride Free transit program

TAKE A SUSTAINABLE STEP

### CURB THE CAR

Walk, bike, carpool, take the bus, or use alternative fuel vehicles when you can.





## WASTE

### Our Sustainability Objective:

**Increase opportunities for waste diversion, education, and reuse to reduce environmental impacts.**

The products that we buy and use in our lives may be convenient, but that convenience often results in more waste materials. How we manage our wastes can affect public health and the environment. We have limited space in landfills, and there are alternatives for dealing with wastes in more environmentally and socially responsible ways. Generating less waste, diverting as much as possible from landfills and adopting new technologies and practices will save money and reduce the impact on the natural environment and the community.

### How We Plan to Achieve Our Sustainability Objective:

- Build support for participation in the curbside composting program
- Provide waste diversion opportunities and education for St. Vrain Valley School District
- Develop a strategic waste management plan with regional partners
- Increase public education and awareness about waste reduction and diversion opportunities
- Incorporate diversion target for City construction projects and Longmont Urban Renewal Authority (LURA) projects into standard contract language
- Adopt a commercial recycling ordinance that includes multi-family units
- Increase hazardous/ e-waste/ materials drop-off opportunities
- Establish a construction demolition waste incentive program

**TAKE A SUSTAINABLE STEP**



## WATER

### Our Sustainability Objective:

**Preserve the natural environment in our watershed and provide a reliable, high quality water supply that protects public health.**

Water is not only a necessity for life, but it provides us with some of life's greatest pleasures – a tall, cold glass of water on a hot summer day; fishing in a mountain stream; a relaxing shower after hard day's work. It is also essential to agriculture and other industries in our community. Maintaining a reliable, clean water supply and protecting water quality in our watershed are key components that insure Longmont's long-term viability.

### How We Plan to Achieve Our Sustainability Objective:

- Implement identified strategies within the water efficiency master plan
- Complete an analysis of water loss and recommend strategies for subsequent actions
- Develop a strategic water quality improvement and enforcement plan for consecutive systems
- Coordinate with Boulder County Public Health on model greywater (water reuse) ordinance
- Create an active watershed management program

**TAKE A SUSTAINABLE STEP**

### **TURN OFF THE HOSE**

Colorado is an arid environment and water is a precious resource. Reducing outdoor water use can go a long way in conserving our water supply.

Replace a portion or all of your lawn with a xeriscape garden, water plants in the early morning or evening when less water will evaporate, and replace indoor and outdoor fixtures with those that are more efficient.



## You Play an Important Part in Our Sustainability Success

When it comes to sustainability, everyone can make a difference, and our actions – both big and small – help us make real progress toward our goals.

### Here Are a Few Things You Can Do...

- Make sustainability improvements to your home and daily routines. Take a look at the ideas for action throughout this brochure.
- Share your sustainability ideas with City staff and community groups.
- Talk with your friends, family, and neighbors about sustainability.
- Review the City's Sustainability Plan for new ideas and inspiration.

### Acting Sustainably Pays Off With...

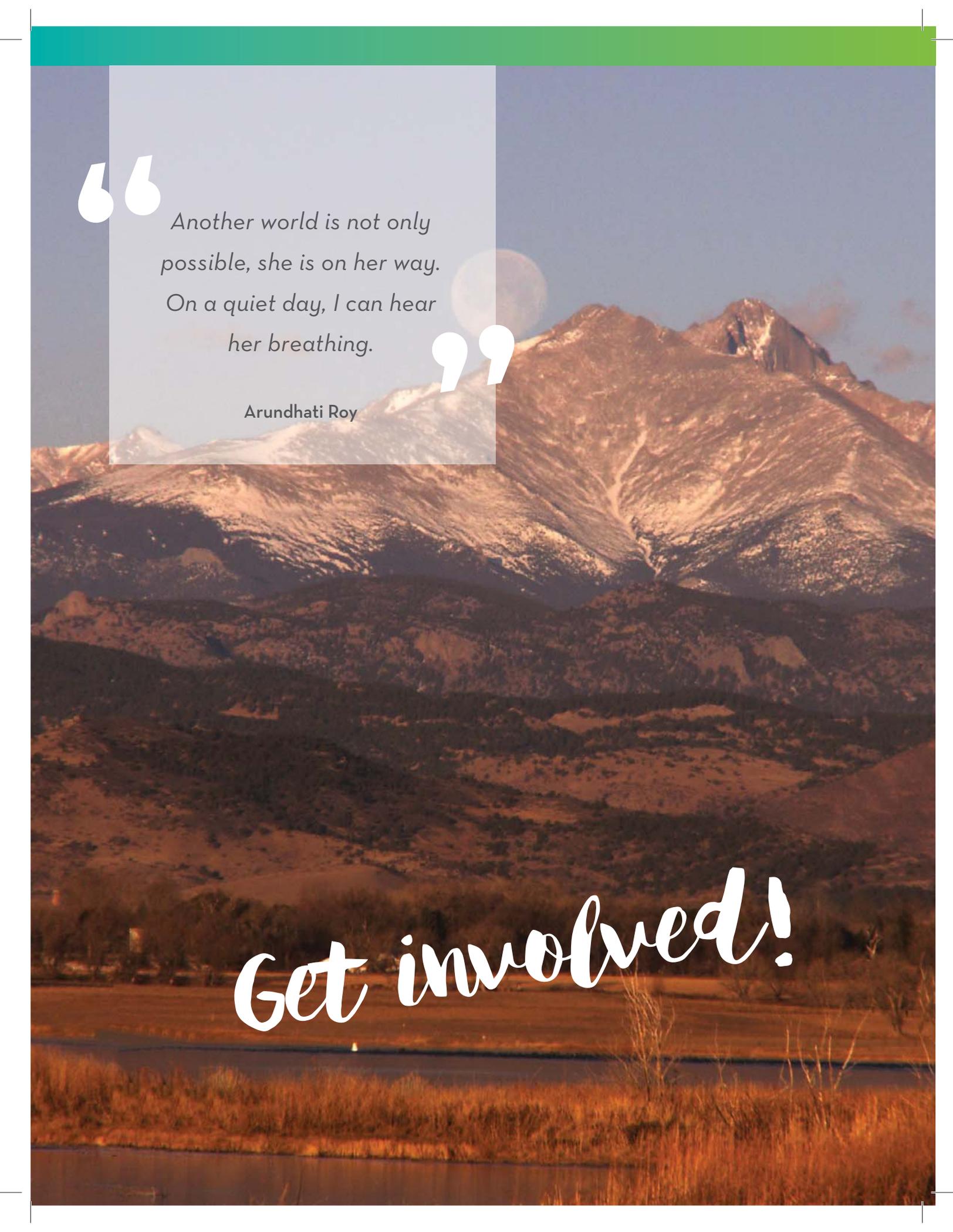
- Savings from lower utility bills and energy rebates.
- A greater sense of community from volunteering and connecting with your neighbors and local businesses.
- Improved health and quality of life from cleaner air, active transportation options, and regionally produced food.
- Increased well-being knowing that you are having a positive effect on the community and helping to create a bright future for Longmont.

**Your actions will have a positive impact, helping create a city in which people want to live, work and raise a family – today and in the future.**

**LEARN MORE**

about the City of Longmont Sustainability Plan and how you can participate at [longmontcolorado.gov/sustainability](http://longmontcolorado.gov/sustainability).





“

*Another world is not only possible, she is on her way. On a quiet day, I can hear her breathing.*

Arundhati Roy

*Get involved!*



## Want to Learn More?

Find ideas & information at [longmontcolorado.gov/sustainability](http://longmontcolorado.gov/sustainability)

Contact

[sustainability@longmontcolorado.gov](mailto:sustainability@longmontcolorado.gov)

303.651.8403

*Get involved!*

## **Memorandum of Understanding Phase 2 – Plan Implementation**

Susan Bartlett, Key Account Manager  
City of Longmont/Longmont Power & Communications  
1100 S. Sherman Drive, Longmont, CO 80501

The intent of this Memorandum of Understanding (MOU) is to formalize a work plan between the City of Longmont and Xcel Energy through its Partners in Energy offering. The term of this joint support, as defined in this document, will extend from July 1, 2020 through November 30, 2021. The activities outlined in the work plan are built on existing efforts underway at the City and the work plan highlights areas where the City and Xcel Energy can collaborate for greater impact.

*Faced with evolving community conditions and significant adversity related to the novel coronavirus (aka COVID-19), the terms and targets of this implementation MOU should be viewed as flexible and responsive. While the City of Longmont and Xcel Energy will work to implement the scope of each strategy and achieve the targets identified in the work plan, it is mutually understood that the terms of this MOU and implementation activities may necessarily be adjusted to reflect public conditions, best practices, and to protect the health and safety of community members and employees.*

**Xcel Energy will support Longmont in achieving the targets of its work plan in the following ways:**

### **Commercial Building Benchmarking Program Development**

- Share best practices and experiences from benchmarking efforts in other Xcel Energy communities to inform the City's program development
- Help commercial participants access and upload natural gas data for building benchmarking
- Provide existing and applicable Xcel Energy benchmarking program materials for outreach and assist with additional program and marketing content development, as needed, for the City's program
- Provide support for business community outreach, engagement, and training events, including event staffing
- Support tracking and reporting

Support funded by Xcel Energy for this strategy is not to exceed 75 hours. These hours will include those provided through the Partners in Energy team from Brendle Group and do not include support provided by Xcel Energy internal program staff.

### **Low-income Residential Energy Efficiency Program**

- Use Xcel Energy channels (residential email, low-income program channels) to help increase program awareness
- Support development of co-branded materials where appropriate
- Support event outreach

- Support tracking and reporting relative to outreach efforts and natural gas program participation

Support funded by Xcel Energy for this strategy is not to exceed 30 hours. These hours will include those provided through the Partners in Energy team from Brendle Group and do not include support provided by Xcel Energy internal program staff.

#### **Sustainable Business Program (SBP)**

- Support sector-specific education and outreach content for identified target sectors
- Help develop case study content to showcase participating businesses
- Serve as liaison between the City and Xcel Energy program and communications staff
- Support coordinated development of email content, website content, or other social media content
- Provide basic tabling supplies (flyers and brochures, material display stands) for community outreach events
- Support tracking and reporting related to outreach efforts and natural gas program participation

Support funded by Xcel Energy for this strategy is not to exceed 30 hours. These hours will include those provided through the Partners in Energy team from Brendle Group and do not include support provided by Xcel Energy internal program staff.

#### **Project Management, Reimbursed Expense**

- Facilitate regular check-in meetings, track and report energy impacts and activities (process annual data from Xcel Energy)
- Provide up to \$400 for reimbursed expenses related to printing and distribution of co-branded marketing materials, venue fees, food, and other related needs associated with outreach and education. Xcel Energy funding will not be provided for the purchase of alcohol.

Support funded by Xcel Energy for project management is not to exceed 50 hours. These hours will include those provided through the Partners in Energy team from Brendle Group and do not include support provided by Xcel Energy internal program staff.

**City of Longmont will deliver the programs identified in the work plan (already underway) and work collaboratively to achieve its targets in the following ways:**

#### **Commercial Building Benchmarking Program Development**

- Drive development and delivery of materials and an outreach plan to educate business owners on building benchmarking
- Solicit commercial participants for sampling and later for broader program deployment
- Use the City's media outlets to share successes on internal energy benchmarking and subsequent energy-saving efforts that result
- Launch program and track metrics

**Low-income Residential Energy Efficiency Program**

- Secure additional funding to support the delivery of key support services to achieve participation goals
- Coordinate development of printed and co-branded marketing materials
- Track and monitor progress toward targets
- Use the City's media outlets, neighborhood channels, and events to deliver outreach and communicate with residents
- Develop a cultural broker list and serve as a liaison with these brokers for program information and key contacts

**Sustainable Business Program**

- Develop and share a calendar of events and hosted seminars
- Coordinate activities with Xcel Energy's sponsorship team
- Lead content development and speakers for events and hosted seminars
- Lead event tabling at community events (including coaching volunteers to support)
- Track program participation, certifications, and projects
- Use the City's media outlets to deliver outreach and communicate with local businesses

**Project Management**

- Participate in scheduled check-ins, activities, and events
- Provide Xcel Energy an opportunity to review co-branded marketing materials to assure accuracy when they incorporate the Xcel Energy logo or reference any of Xcel Energy's products or services
- Share the work plan, supporting work documents, collateral, and implementation results from the plan with the public (Partners in Energy Portal)
- Share progress on upcoming sustainability planning as it relates to activities outlined in the work plan

**Single Points of Contact**

All communications pertaining to this agreement shall be directed to Susan Bartlett on behalf of the City of Longmont and Tami Gunderzik on behalf of Xcel Energy.

**Legal Applicability and Waiver**

This is a voluntary agreement and not intended to be legally binding for either party. This Memorandum of Understanding has no impact, nor does it alter or modify any existing Franchise Agreement or other existing agreements between Xcel Energy and City of Longmont. Parties agree that this Memorandum of Understanding is to memorialize the intent of the Parties regarding Partners in Energy but does not create a legal agreement between the Parties. It is agreed by the Parties that nothing in this Memorandum of Understanding will be deemed or construed as creating a joint venture, trust, partnership, or any other legal relationship among the Parties. This Memorandum of Understanding is for the benefit of the Parties and does not create third party rights. Nothing in this Memorandum of Understanding constitutes a waiver of the City of Longmont ordinances, the City of Longmont regulatory jurisdiction, or Colorado's utility regulatory jurisdiction.

Xcel Energy is excited about this opportunity to support the City of Longmont in advancing its goals. The resources outlined above and provided through Partners in Energy are provided as a part of our commitment to the communities we serve and Xcel Energy’s support of energy efficiency and renewable energy as important resources to meet your future energy needs.

For the City of Longmont:

For Xcel Energy:

Signature:

\_\_\_\_\_

Signature:

\_\_\_\_\_

Name:

\_\_\_\_\_

Name:

\_\_\_\_\_

Title:

\_\_\_\_\_

Title:

\_\_\_\_\_

Date:

\_\_\_\_\_

Date:

\_\_\_\_\_



## CITY OF LONGMONT | Sustainability Advisory Board

TO: Longmont City Council  
FROM: Sustainability Advisory Board  
RE: Partners in Energy implementation

**DATE:**

Last fall, the Sustainability Advisory Board (SAB) strongly endorsed participation by the City of Longmont in Xcel Energy's Partners in Energy offering to develop a work plan and currently recommends moving forward with the implementation memorandum of understanding (MOU) and the work plan strategies. These strategies strengthen existing initiatives, complement Climate Action Task Force recommendations, and support our community in achieving the City's sustainability goals related to building energy. The key areas of focus in the plan and MOU align well with City objectives:

- 1. Commercial Building Benchmarking.** As Longmont Power & Communications (LPC) develops its commercial building benchmarking program, program participants will need to gather electricity and natural gas data to complete benchmarking activities. It will be important to leverage Xcel Energy's benchmarking program experience, including efforts with outreach, customer data access, and training, to ensure benchmarking participants are successful as they engage in the City's new program.
- 2. Residential Low-income Energy Efficiency.** We firmly support the programs available for income-qualified residents in Longmont, especially programs that reduce the energy burden and improve home health and comfort. To ensure continued program success and the broader participation targets identified in the work plan, continued collaboration with Xcel Energy and the other program partners is critical.
- 3. Longmont Sustainable Business Program.** To meet its participation and certification targets, the Sustainable Business Program will benefit from education and outreach support provided by Xcel Energy specific to energy efficiency, business energy assessments, and energy rebates. There also is an opportunity to leverage any business sector data Xcel Energy may have that aligns with target sectors identified for outreach during the implementation period.

These focus areas and corresponding work plan strategies were specifically identified as important for the City during the planning phase of Partners in Energy. We urge City Council to endorse the City's continued participation in Partners in Energy to implement the activities in the work plan through the non-binding memorandum of understanding with Xcel Energy. Thank you for your time and support on this issue.

Kate Collardson  
Chair of the Sustainability Advisory Board

## Heather McIntyre

---

**From:** Heather McIntyre  
**Sent:** Monday, March 16, 2020 8:38 AM  
**To:** Heather McIntyre  
**Cc:** Annie Noble; Lisa Knoblauch; Francie Jaffe; Berenice Garcia-Tellez; Susan Bartlett  
**Subject:** FW: Sustainability Advisory Board Packet for January 15 Meeting  
**Attachments:** SAB Agenda 031820-Cancellation.pdf

Hello all,

The Sustainability Advisory Board meeting scheduled for Wednesday, March 18, 2020, has been cancelled. Attached is the cancellation notice. Here is a link to the City's website where closures, etc., are being updated regarding our proactive and precautionary measures due to the Coronavirus health concerns: <https://www.longmontcolorado.gov/news>.

Have a great day!

### Heather McIntyre

#### Executive Assistant

Public Works & Natural Resources | City of Longmont

-

**OFFICE** 303-651-8817

1100 S. Sherman Street | Longmont, Colorado 80501

[longmontcolorado.gov](https://www.longmontcolorado.gov)

## Heather McIntyre

---

**From:** Heather McIntyre  
**Sent:** Tuesday, March 24, 2020 11:47 AM  
**To:** Heather McIntyre  
**Cc:** Lisa Knoblauch; Annie Noble; Francie Jaffe; Berenice Garcia-Tellez; Susan Bartlett; Tim Ellis  
**Subject:** April 15 Sustainability Advisory Board Meeting CANCELLED  
**Attachments:** SAB Agenda 041520-Cancellation.pdf

Hello, Sustainability Advisory Board members,

We have been instructed to cancel the April 15, 2020, Sustainability Advisory Board meeting as part of the continued closures during the Coronavirus pandemic. The cancellation notice is attached.

Thank you,

### Heather McIntyre

#### Executive Assistant

Public Works & Natural Resources | City of Longmont

-

**OFFICE** 303-651-8817

1100 S. Sherman Street | Longmont, Colorado 80501

[longmontcolorado.gov](http://longmontcolorado.gov)

---

**From:** Michelle Gomez <Michelle.Gomez@longmontcolorado.gov>  
**Sent:** Monday, March 23, 2020 5:05 PM  
**To:** BCC Liaisons <BCC\_Liaisons@longmontcolorado.gov>  
**Cc:** City Clerk's Staff <City\_Clerks\_Staff@longmontcolorado.gov>  
**Subject:** Cancellation Notices

Good afternoon everyone!

In light of the closures until April 20 all board meetings will be cancelled. If you could email the cancellation notices to [City\\_Clerks\\_Staff@longmontcolorado.gov](mailto:City_Clerks_Staff@longmontcolorado.gov), we will get them posted weekly when we are in the office. Please let me know if you have any questions.

Stay safe!

### Michelle Gomez

#### Executive Assistant

City Clerk's Office | City of Longmont

-

**OFFICE** 303-651-8649

350 Kimbark Street | Longmont, Colorado 80501

[longmontcolorado.gov](http://longmontcolorado.gov)

## Heather McIntyre

---

**From:** Heather McIntyre  
**Sent:** Friday, April 03, 2020 1:36 PM  
**To:** Heather McIntyre  
**Cc:** Annie Noble; Berenice Garcia-Tellez; Francie Jaffe; Lisa Knoblauch; Tammy Duerksen; Tim Ellis  
**Subject:** FW: [External] Hello

Hi SAB members,

Lisa asked me to pass along Kai Abelkis' resignation from the board below. We wish him the best in his new role in Maryland!

## Heather McIntyre

**Executive Assistant**

Public Works & Natural Resources | City of Longmont

-

**OFFICE** 303-651-8817

**From:** kai abelkis <[kaiabelkis@gmail.com](mailto:kaiabelkis@gmail.com)>  
**Sent:** Monday, March 30, 2020 3:44 PM  
**To:** Lisa Knoblauch <[Lisa.Knoblauch@longmontcolorado.gov](mailto:Lisa.Knoblauch@longmontcolorado.gov)>  
**Subject:** Re: [External] Hello

Thanks Lisa,

Thank you for your dedication to public service and forging a sustainable path for our community.

Sadly I will be stepping off the SAB effective immediately.

Please pass along my best to the staff and board members. It's been a true honor to serve on the board with you.

Cheers

Kai

On Mon, Mar 30, 2020 at 2:43 PM Lisa Knoblauch <[Lisa.Knoblauch@longmontcolorado.gov](mailto:Lisa.Knoblauch@longmontcolorado.gov)> wrote:

Congratulations, Kai! That sounds like an exciting adventure. When is your departure timeframe? I am assuming you will be stepping down from the SAB?

I hope you and your family are staying well.

Regards,

**Lisa Knoblauch**

**Sustainability Program Manager** | she, her, hers

Public Works & Natural Resources | City of Longmont

-

**OFFICE** 303-651-8403

**From:** kai abelkis <[kaiabelkis@gmail.com](mailto:kaiabelkis@gmail.com)>

**Sent:** Monday, March 30, 2020 2:38 PM

**To:** Brautigam, Jane <[brautigamj@bouldercolorado.gov](mailto:brautigamj@bouldercolorado.gov)>; Byron Kominek <[byron@jackssolargarden.com](mailto:byron@jackssolargarden.com)>; David B Newport <[dave.newport@colorado.edu](mailto:dave.newport@colorado.edu)>; Heidi VanGenderen <[heidi.vangenderen@colorado.edu](mailto:heidi.vangenderen@colorado.edu)>; John Tayer <[john.tayer@boulderchamber.com](mailto:john.tayer@boulderchamber.com)>; Jonathan Singer <[repsinger@gmail.com](mailto:repsinger@gmail.com)>; KC Becker <[repkcbecker@gmail.com](mailto:repkcbecker@gmail.com)>; Kara Mertz <[MertzK@bouldercolorado.gov](mailto:MertzK@bouldercolorado.gov)>; Kelly Simmons <[kelly.simmons@comcast.net](mailto:kelly.simmons@comcast.net)>; Lisa Knoblauch <[Lisa.Knoblauch@longmontcolorado.gov](mailto:Lisa.Knoblauch@longmontcolorado.gov)>; Marcia Martin <[Marcia.Martin@longmontcolorado.gov](mailto:Marcia.Martin@longmontcolorado.gov)>; Marjorie Griek <[nrcexecdirector@gmail.com](mailto:nrcexecdirector@gmail.com)>; Marti Matsch <[Marti@ecocycle.org](mailto:Marti@ecocycle.org)>; Nigel Zeid <[nigel@bouldernissan.com](mailto:nigel@bouldernissan.com)>; Polly Christensen <[Polly.Christensen@longmontcolorado.gov](mailto:Polly.Christensen@longmontcolorado.gov)>; Randy Moorman <[Randy@ecocycle.org](mailto:Randy@ecocycle.org)>; Suzanne Jones <[zan@ecocycle.org](mailto:zan@ecocycle.org)>; Theron Makley <[tmakley@gmail.com](mailto:tmakley@gmail.com)>; Tracy Foster <[tracy@bouldertc.org](mailto:tracy@bouldertc.org)>; [hunterlovins@gmail.com](mailto:hunterlovins@gmail.com)

**Subject:** [External] Hello

Hello folks,

I hope this message finds you all well and safe. I wanted thank you all for the kindness and support you've provided me over the years as we have worked toward making our world a bit brighter.

It's bittersweet that I let you know that I have found myself accepting the position of Sustainability Manager for the University Maryland Medical System in Baltimore.

Your dedication in forging a more sustainable world has inspired me and is now more important than ever before. I wish you all the best.

Namaste,

Kai

(303) 929-2332

## Heather McIntyre

---

**From:** Heather McIntyre  
**Sent:** Monday, April 20, 2020 4:58 PM  
**To:** Heather McIntyre  
**Cc:** Lisa Knoblauch; Annie Noble; Francie Jaffe; Tammy Duerksen; Tim Ellis  
**Subject:** SAB - Question About Your Computer Access

Hello SAB members,

I hope you are all safe and well. We are currently assessing the possibility of holding an electronic Sustainability Advisory Board meeting for our May meeting, in the event it would be needed. There is a little bit of planning we would need to coordinate on our end to make this happen, so we are reaching out to you now to start getting things in order if we end up having to meet remotely. For us to have a successful meeting in which everyone would be able to participate, we need to know the following information from each board member and staff member. Please reply **ONLY TO ME** with answers to each of the following questions so that we can figure out if we would need to make arrangements to get you set up to be able to participate.

1. Does your computer have a camera and a microphone?
2. If you do not have a camera, do you have a microphone or a headset with a microphone that you would be able to use for the meeting?
3. Do you have experience using videoconferencing software/participating in an online meeting or would you need help to figure it out?

Please let me know your answers as soon as possible to give us time to coordinate getting you the appropriate equipment and/or training, if it is needed.

Thank you,

**Heather McIntyre**

**Executive Assistant**

Public Works & Natural Resources | City of Longmont

–

**OFFICE** 303-651-8817

1100 S. Sherman Street | Longmont, Colorado 80501

[longmontcolorado.gov](http://longmontcolorado.gov)

## Heather McIntyre

---

**From:** Heather McIntyre  
**Sent:** Friday, May 15, 2020 11:53 AM  
**To:** Heather McIntyre  
**Cc:** Annie Noble; Berenice Garcia-Tellez; Francie Jaffe; Lisa Knoblauch; Tammy Duerksen; Tim Ellis  
**Subject:** Sustainability Advisory Board - May 20, 2020 Meeting Cancelled  
**Attachments:** SAB Agenda 052020-Cancellation.pdf

Hello Sustainability Advisory Board members,

The May 20, 2020, Sustainability Advisory Board meeting *has been cancelled* as part of the continued closures during the Coronavirus pandemic. The cancellation notice is attached.

In an effort to keep you informed at this time, here is an update regarding the Climate Action Task Force:

The work of the Climate Action Task Force (CATF) was postponed due to the COVID crisis. The deadline of the Recommendations Report has been moved from April 8 to June 18 and the CATF has resumed work remotely to finish drafting recommendations. Recommendations will be presented to the SAB at the June meeting for review and discussion. Comments will be submitted to City Council along with the Report.

Thank you,

**Heather McIntyre**

**Executive Assistant**

Public Works & Natural Resources | City of Longmont

-

**OFFICE** 303-651-8817

## Heather McIntyre

---

**From:** Heather McIntyre  
**Sent:** Friday, May 29, 2020 3:48 PM  
**To:** Heather McIntyre  
**Cc:** Lisa Knoblauch; Annie Noble  
**Subject:** FW: Zoom Test for Sustainability Advisory Board Meeting (with Board Members/Staff)

Happy Friday, SAB members!

Below is the information for our dry-run Zoom Meeting on Monday, June 11. Please use the link below to log in at the time we discussed over the phone/via email. We are making sure we don't have more than 2 board members on the call at any time so we don't end up with an actual meeting.

Have a nice weekend!

## Heather McIntyre

**Executive Assistant**

Public Works & Natural Resources | City of Longmont

-

**OFFICE** 303-651-8817

---

**From:** Susan Wolak <Susan.Wolak@longmontcolorado.gov>  
**Sent:** Friday, May 29, 2020 3:43 PM  
**To:** Heather McIntyre <heather.mcintyre@longmontcolorado.gov>; Tammy Duerksen <Tammy.Duerksen@longmontcolorado.gov>; Lisa Knoblauch <Lisa.Knoblauch@longmontcolorado.gov>; Annie Noble <annie.noble@longmontcolorado.gov>; Susan Bartlett <susan.bartlett@longmontcolorado.gov>; Tim Ellis <tim.ellis@longmontcolorado.gov>  
**Cc:** Francie Jaffe <Francie.jaffe@longmontcolorado.gov>; Berenice Garcia-Tellez <Berenice.garcia-tellez@longmontcolorado.gov>; Lucienne Petrocco <Lucienne.Petrocco@longmontcolorado.gov>; Dawn Quintana <Dawn.Quintana@longmontcolorado.gov>  
**Subject:** Re: HOLD for Zoom Test for Sustainability Advisory Board Meeting (with Board Members/Staff)

Hello,

Here's the Zoom login information for next Monday, June 1.

Thanks, Susan Wolak

Topic: Sustainability Board Zoom Meeting Training

Time: Jun 1, 2020 11:00 AM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88125497139>

Meeting ID: 881 2549 7139

One tap mobile

+12532158782,,88125497139# US (Tacoma)

+13462487799,,88125497139# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 881 2549 7139

**Susan Wolak**

**Web Coordinator**

Shared Services/City Manager's Office | City of Longmont

—

OFFICE 303-774-4391

350 Kimbark Street | Longmont, Colorado 80501

[longmontcolorado.gov](http://longmontcolorado.gov)

**Did you know**

You can create a ticket by emailing [HelpDesk@longmontcolorado.gov](mailto:HelpDesk@longmontcolorado.gov) or by calling x8818.

Please forward suspicious emails to: [infosec@longmontcolorado.gov](mailto:infosec@longmontcolorado.gov).

---

**From:** Heather McIntyre

**Sent:** Thursday, May 28, 2020 10:24 AM

**To:** Heather McIntyre <[heather.mcintyre@longmontcolorado.gov](mailto:heather.mcintyre@longmontcolorado.gov)>; Susan Wolak

<[Susan.Wolak@longmontcolorado.gov](mailto:Susan.Wolak@longmontcolorado.gov)>; Tammy Duerksen

<[Tammy.Duerksen@longmontcolorado.gov](mailto:Tammy.Duerksen@longmontcolorado.gov)>; Lisa Knoblauch <[Lisa.Knoblauch@longmontcolorado.gov](mailto:Lisa.Knoblauch@longmontcolorado.gov)>;

Annie Noble <[annie.noble@longmontcolorado.gov](mailto:annie.noble@longmontcolorado.gov)>; Susan Bartlett

<[susan.bartlett@longmontcolorado.gov](mailto:susan.bartlett@longmontcolorado.gov)>; Tim Ellis <[tim.ellis@longmontcolorado.gov](mailto:tim.ellis@longmontcolorado.gov)>

**Cc:** Francie Jaffe <[Francie.jaffe@longmontcolorado.gov](mailto:Francie.jaffe@longmontcolorado.gov)>; Berenice Garcia-Tellez <[Berenice.garcia-](mailto:Berenice.garcia-)

[tellez@longmontcolorado.gov](mailto:tellez@longmontcolorado.gov)>

**Subject:** HOLD for Zoom Test for Sustainability Advisory Board Meeting (with Board Members/Staff)

**When:** Monday, June 1, 2020 10:45 AM-12:00 PM.

**Where:** Zoom

Watch for an actual Zoom invite for this meeting, but for now holding this on your calendar if possible.

Thanks!

**Heather McIntyre**

**Executive Assistant**

Public Works & Natural Resources | City of Longmont

-

**OFFICE** 303-651-8817

1100 S. Sherman Street | Longmont, Colorado 80501

[longmontcolorado.gov](http://longmontcolorado.gov)

## Heather McIntyre

---

**From:** Heather McIntyre  
**Sent:** Tuesday, June 02, 2020 12:23 PM  
**To:** Heather McIntyre  
**Cc:** Annie Noble; Lisa Knoblauch; Francie Jaffe; Berenice Garcia-Tellez; Tim Ellis  
**Subject:** FW: [External] Fwd: Want to influence Colorado's Water Plan update?

Hi SAB members,

Please see the invitation below from Board Member Mary Lin regarding an upcoming webinar from the Water From Colorado group.

### Heather McIntyre

**Executive Assistant**

Public Works & Natural Resources | City of Longmont

-

**OFFICE** 303-651-8817

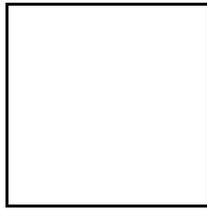
**From:** Greene Fyre <marycatherinelin@gmail.com>  
**Sent:** Tuesday, June 02, 2020 11:30 AM  
**To:** Heather McIntyre <heather.mcintyre@longmontcolorado.gov>; Lisa Knoblauch <Lisa.Knoblauch@longmontcolorado.gov>  
**Subject:** [External] Fwd: Want to influence Colorado's Water Plan update?

FYI - I'm going to try and contribute - thought you might want to get the word out to our Sustainability board.

**Mary C. Lin, M. Ed. M.F.A.**

----- Forwarded message -----

**From:** Water For Colorado via WaterForColorado.org <[info@waterforcolorado.org](mailto:info@waterforcolorado.org)>  
**Date:** Tue, Jun 2, 2020 at 11:18 AM  
**Subject:** Want to influence Colorado's Water Plan update?  
**To:** <[mary@inventingearth.org](mailto:mary@inventingearth.org)>



Mary –

Five years ago, you and the Water for Colorado community helped craft a smart, common-sense, conservation-focused plan for our state’s water future in [Colorado’s Water Plan](#). Now, the Colorado Water Conservation Board (CWCB) is beginning the process of updating it, and we need your help again to ensure the plan continues to protect our rivers, drinking water, communities, and local farms and ranches for generations to come.

Here’s the first way you can get involved: The CWCB is holding a series of webinars over the next two weeks, free and open to the public. The state wants to understand your hopes for the Water Plan update, and we hope you’ll participate. [RSVP here to take part in the second phase of the development of Colorado’s historic Water Plan.](#)

You and the Water for Colorado community helped to make Colorado’s Water Plan what it is today, complete with important environmental, recreation, and urban conservation targets that may not have been included without your persistent efforts to make your voices heard. We know what you’re capable of when you put your minds and hearts into it. Now, we’re asking that you start to gear up for this next phase – the updating of Colorado’s Water Plan.

Participate in the webinars to tell our water leaders that safeguarding Colorado’s water resources is a priority for you and your loved ones! [RSVP here for the CWCB’s Colorado Water Plan Webinars.](#)

Sessions include:

- June 3: 10:00-11:30am → **Municipal & Industrial**
- June 4: 10:00-11:30am → **Forest Health & Watershed Health**
- June 10: 10:00-11:30am → **Agriculture**

- June 11: 10:00-11:30am → **Environment & Recreation**

[RSVP here for one, two, three, or all four of the webinars!](#)

Thanks for all you do,

The Water for Colorado Team

---

Sent via [ActionNetwork.org](https://ActionNetwork.org). To update your email address, change your name or address, or to stop receiving emails from Water for Colorado, please [click here](#).

▪

## Heather McIntyre

---

**From:** Heather McIntyre  
**Sent:** Thursday, June 04, 2020 10:14 AM  
**To:** Heather McIntyre  
**Cc:** David Bell; Francie Jaffe; Jason Elkins; Ken Huson; Kevin Boden; Nelson Tipton; Wes Lowrie; Annie Noble; Berenice Garcia-Tellez; Francie Jaffe; Lisa Knoblauch; Tim Ellis  
**Subject:** Council Seeking Board Input Regarding Board Interview Process

Good morning, SAB & Water Board Members,

The City Council has postponed their interviews of mid-year board and commission applicants because they would like to discuss how to improve upon how they have been doing interviews. They would like to include any input or suggestions you may have. Council will be meeting on Saturday, June 13<sup>th</sup> in a remote work session to discuss board interview procedures with the goal of arriving at new model that can be used to set up interviews for the most recent round of applicants and beyond.

If you have any suggestions or input, would you **please email me by Tuesday, June 9<sup>th</sup>** so they may be passed along to the City Clerk's Office for inclusion?

Thank you,

**Heather McIntyre**

**Executive Assistant**

Public Works & Natural Resources | City of Longmont

—

**OFFICE** 303-651-8817

1100 S. Sherman Street | Longmont, Colorado 80501

[longmontcolorado.gov](http://longmontcolorado.gov)